



NOTICE OF COMMISSIONER'S COURT MEETING

Erath County Courthouse
County Courtroom, 100 W. Washington, Stephenville, Texas
Monday, August 12, 2024 9:00 AM

MINUTES

1. Pledge of Allegiance.
County Judge, Brandon Huckabee
2. Invocation.
David Whiteman, Erath County Ministerial Alliance
3. Public Comments.
Joanna Friebele - Item # 11 see attached questions
4. Community recognition.
Dalia Roberson - Congratulations on your accomplishments! We celebrate another great Erath County Youth.
5. Discussion on usage of county vehicles.
Assistant County Attorney and HR Department discussed draft of new vehicle policy
6. Discussion and action to issue requests for proposal for administrative services(RFP) and requests for qualifications for engineering services (RFQ) for grant pre-application (Phase I), application (Phase II), and implementation services for the Texas Community Development Grant Program for 2025/2026 Community Development Fund (and all eligible activities per the application guidance) as administered by the Texas Department of Agriculture.

MOTION was made by Commissioner Precinct 1, Dee Stephens and seconded by Commissioner Precinct 4, Jim Buck to go out for RFP and RFQ for the Texas Community Development Grant Program for 2025/2026 Community Development Fund.
Ayes: (4) Dee Stephens, Albert Ray, Sherman Edwards, Jim Buck: Noes: (0) None
Motion Passed / Number 2024-183
7. Land Development
 - a. Discussion and action to release performance bond for Sunrise Mountain Ranch Subdivision.
 - b. Discussion and action to approve variance request for Tres Cruces RV Park.
 - c. Discussion and action to approve the formal presentation of Preliminary Plan for Rural Development of Tres Cruces RV Park on County Road 494.

- d. Discussion and action to approve variance request for Wiley Cabins.
- e. Discussion and action to approve the formal presentation of Preliminary Plan for Rural Development of Wiley Cabins on County Road 393.
- f. Discussion and action to approve manufactured home community plan for CR 461 MHP on County Road 461.

7a. MOTION was made by Commissioner Precinct 2, Albert Ray and seconded by Commissioner Precinct 1, Dee Stephens to release performance bond for Sunrise Mountain Ranch Subdivision.

Ayes: (4) Dee Stephens, Albert Ray, Sherman Edwards, Jim Buck: Noes: (0) None
Motion Passed / Number 2024-184

7b. MOTION was made by Commissioner Precinct 1, Dee Stephens and seconded by Commissioner Precinct 3, Sherman Edwards to approve variance request for Tres Cruces RV Park.

Ayes: (4) Dee Stephens, Albert Ray, Sherman Edwards, Jim Buck: Noes: (0) None
Motion Passed / Number 2024-185

7c. MOTION was made by Commissioner Precinct 1, Dee Stephens and seconded by Commissioner Precinct 2, Albert Ray to approve the formal presentation of the Preliminary Plan for Rural Development of Tres Cruces RV Park on County Road 494.

Ayes: (4) Dee Stephens, Albert Ray, Sherman Edwards, Jim Buck: Noes: (0) None
Motion Passed / Number 2024-186

7d. MOTION was made by Commissioner Precinct 2, Albert Ray and seconded by Commissioner Precinct 1, Dee Stephens to approve the variance request for Wiley Cabins.

Ayes: (4) Dee Stephens, Albert Ray, Sherman Edwards, Jim Buck: Noes: (0) None
Motion Passed / Number 2024-187

7e. MOTION was made by Commissioner Precinct 3, Sherman Edwards and seconded by Commissioner Precinct 2, Albert Ray to approve the formal presentation of Preliminary Plan for Rural Development of Wiley Cabins on County Road 393.

Ayes: (4) Dee Stephens, Albert Ray, Sherman Edwards, Jim Buck: Noes: (0) None
Motion Passed / Number 2024-188

7f. MOTION was made by Commissioner Precinct 2, Albert Ray and seconded by Commissioner Precinct 1, Dee Stephens, to approve manufactured home community plan for CR 461 MHP on County Road 461.

Ayes: (4) Dee Stephens, Albert Ray, Sherman Edwards, Jim Buck: Noes: (0) None
Motion Passed / Number 2024-189

- 8. Discussion and action to move current fiber service from old maintenance barn to new barn at no cost and add basic cable TV service for monthly cost.

MOTION was made by Commissioner Precinct 3, Sherman Edwards and seconded by Commissioner Precinct 4, Jim Buck to move current fiber service from old maintenance barn to new barn and add basic cable TV service

Ayes: (4) Dee Stephens, Albert Ray, Sherman Edwards, Jim Buck: Noes: (0) None
Motion Passed / Number 2024-190

- 9. Discussion and action to add four additional hosted voice seats to Tax Office and one additional hosted seat to Voter Registration Offices.

MOTION was made by Commissioner Precinct 1, Dee Stephens and seconded by Commissioner Precinct 3, Sherman Edwards to add four additional hosted voice seats to Tax Office and one additional hosted seat to Voter Registration Office

Ayes: (4) Dee Stephens, Albert Ray, Sherman Edwards, Jim Buck: Noes: (0) None
Motion Passed / Number 2024-191

10. Discussion and/or action to approve the Order of General Election for November 5, 2024 for the purpose of electing county and precinct officers and approve the days and hours for Early Voting. *Discusión y/o acción para aprobar la Orden de Elección General para el 5 de noviembre de 2024 con el fin de elegir funcionarios del condado y del precinto y aprobar los días y horarios para la Votación Anticipada.*

MOTION was made by Commissioner Precinct 1, Dee Stephens and seconded by Commissioner Precinct 3, Sherman Edwards to approve the Order of General Election for November 5, 2024 for the purpose of electing county and precinct officers and approve the days and hours for Early Voting.

Ayes: (4) Dee Stephens, Albert Ray, Sherman Edwards, Jim Buck: Noes: (0) None
Motion Passed / Number 2024-192

11. Discussion and action to approve road use agreement between Erath County and Lucky Bluffs Best LLC on County Road 300.

No Action

12. Discussion and action to allow PCT 2 to sell John Deer Tractor and side boom mower on GOV deals.

No Action

13. Discussion and action to approve two part-time/temporary employees for the Tax Office on the property tax side.

MOTION was made by Commissioner Precinct 1, Dee Stephens and seconded by Commissioner Precinct 2, Albert Ray to approve two part-time/temporary employees for the Tax Office on the property tax side.

Ayes: (4) Dee Stephens, Albert Ray, Sherman Edwards, Jim Buck: Noes: (0) None
Motion Passed / Number 2024-193

14. Discussion and action to renew Road and Bridge Fee for the County.

MOTION was made by Commissioner Precinct 1, Dee Stephens and seconded by Commissioner Precinct 3, Sherman Edwards to renew Road and Bridge Fee for the County like it stands

Ayes: (4) Dee Stephens, Albert Ray, Sherman Edwards, Jim Buck: Noes: (0) None
Motion Passed / Number 2024-194

15. Discussion and action to approve service maintenance agreement renewal between Kirbos and Erath County Tax Office.

MOTION was made by Commissioner Precinct 3, Sherman Edwards and seconded by Commissioner Precinct 4, Jim Buck to approve service maintenance agreement renewal between Kirbos and Erath County Tax Office.

Ayes: (4) Dee Stephens, Albert Ray, Sherman Edwards, Jim Buck: Noes: (0) None
Motion Passed / Number 2024-195

16. Discussion and action to approve maintenance and service contract agreement for the Tax Office and the County Clerks' office.

MOTION was made by Commissioner Precinct 1 Dee Stephens and seconded by Commissioner Precinct 3 Sherman Edwards to table Item 16

Ayes: (4) Dee Stephens, Albert Ray, Sherman Edwards, Jim Buck: Noes: (0) None
Motion Passed / Number 2024-196

17. Discussion and action to approve Sheriff's Office and the Jails zero value list.

MOTION was made by Commissioner Precinct 1, Dee Stephens and seconded by Commissioner Precinct 2, Albert Ray to approve Sheriff's Office and the Jails zero value list.

Ayes: (4) Dee Stephens, Albert Ray, Sherman Edwards, Jim Buck: Noes: (0) None
Motion Passed / Number 2024-197

18. Review of Memorandums Of Understanding between the Sheriff's Office and county schools.

MOTION was made by Commissioner Precinct 3, Sherman Edwards and seconded by Commissioner Precinct 2, Albert Ray to approve the four, Morgan Mill, Bluff Dale, Three Way and White Horse with our Memorandum of Understanding.

Ayes: (4) Dee Stephens, Albert Ray, Sherman Edwards, Jim Buck: Noes: (0) None
Motion Passed / Number 2024-198

Re-Visited Item #18 Later in meeting:

MOTION was made by Commissioner Precinct 3, Sherman Edwards and seconded by Commissioner Precinct 2, Albert Ray to Approve MOU for Lingleville ISD.

Ayes: (4) Dee Stephens, Albert Ray, Sherman Edwards, Jim Buck: Noes: (0) None
Motion Passed / Number 2024-207

19. Discussion and action to approve transportation services between Pecan Valley Centers and the Erath County Sheriffs Office.

MOTION was made by Commissioner Precinct 1, Dee Stephens and seconded by Commissioner Precinct 3, Sherman Edwards to approve transportation services between Pecan Valley Centers and the Erath County Sheriffs Office.

Ayes: (4) Dee Stephens, Albert Ray, Sherman Edwards, Jim Buck: Noes: (0) None
Motion Passed / Number 2024-199

20. Discussion and action to approve fraud waste and abuse policy.

No Action

21. Receive and open bids for road construction materials.

MOTION was made by Commissioner Precinct 2, Albert Ray and seconded by Commissioner Precinct 4, Jim Buck to extend bids for road materials for one month (Sept. 9th)

Ayes: (4) Dee Stephens, Albert Ray, Sherman Edwards, Jim Buck: Noes: (0) None
Motion Passed / Number 2024-200

22. Discuss and action to deem surplus two street sweepers and sell.

MOTION was made by Commissioner Precinct 1, Dee Stephens and seconded by Commissioner Precinct 2, Albert Ray to deem surplus two street sweepers and sell or whatever we need to do with them.

Ayes: (4) Dee Stephens, Albert Ray, Sherman Edwards, Jim Buck: Noes: (0) None
Motion Passed / Number 2024-201

23. Discussion and action to approve utilizing county employees as needed for translating in court with compensation.

MOTION was made by Commissioner Precinct 1, Dee Stephens and seconded by Commissioner Precinct 4, Jim Buck to approve utilizing county employees as needed for translating in court with compensation.

Ayes: (4) Dee Stephens, Albert Ray, Sherman Edwards, Jim Buck: Noes: (0) None
Motion Passed / Number 2024-202

24. Receive and open requests for qualifications for Construction Manager at Risk for Erath County Joint Dispatch Center.

None submitted - No action

25. Receive and open requests for qualifications for Architectural Design for the Erath County Dispatch Center.

Requests received and opened:

BRW Architects

Conduit AE

DRG Architects

Evans Design + Construction

HOK

Jacob Martin

MFM Architects LLC d.b.a. PSRBB Architects

Parkhill

Schwarz Hanson Architects

Waldrop

26. Discussion and action to approve line item transfers.

MOTION was made by Commissioner Precinct 1, Dee Stephens and seconded by Commissioner Precinct 4, Jim Buck to approve line item transfers.

Ayes: (4) Dee Stephens, Albert Ray, Sherman Edwards, Jim Buck: Noes: (0) None
Motion Passed / Number 2024-203

27. Discussion and action to approve invoices presented for regular and recurring payment as presented by the County Auditor and issue order to the County Treasurer to disburse the funds. (K. Reeves)

MOTION was made by Commissioner Precinct 4, Jim Buck and seconded by Commissioner Precinct 2, Albert Ray to pay the bills.

Ayes: (4) Dee Stephens, Albert Ray, Sherman Edwards, Jim Buck: Noes: (0) None
Motion Passed / Number 2024-204

28. Discussion on 2025 Budget.

Budget Discussed

29. Closed Executive Session in Accordance with the Open Meeting Act, *Tex. Govt. Code 551.071 through 551.086*, to discuss:

- a. Personal
- b. Legal Matter
- c. Real Estate
- d. Reconvene

MOTION was made by Judge Huckabee and seconded by Commissioner Precinct 2, Albert Ray to recess open session and go into Closed Executive Session in Accordance with the Open Meeting Act, *Tex. Govt. Code 551.071 through 551.086*, to discuss:

a. Personal

Ayes: (4) Dee Stephens, Albert Ray, Sherman Edwards, Jim Buck: Noes: (0) None
Motion Passed / Number 2024-205

MOTION was made by Commissioner Precinct 2, Albert Ray and seconded by Commissioner Precinct 1, Dee Stephens to reopen in open session

Ayes: (4) Dee Stephens, Albert Ray, Sherman Edwards, Jim Buck: Noes: (0) None

Motion Passed / Number 2024-206

*No action taken in closed session

30. Discuss any new business.

No New Business

31. Adjourn.

MOTION to Adjourn was made by Commissioner Precinct 2, Albert Ray and seconded by Commissioner Precinct 3, Sherman Edwards

Ayes: (4) Dee Stephens, Albert Ray, Sherman Edwards, Jim Buck: Noes: (0) None; Absent: (0)

Number 2024- 208

Meeting was Adjourned at 10:55 a.m.

**STATE OF TEXAS
COUNTY OF ERATH**

The above and foregoing is a true and complete copy of the minutes taken in my capacity as County Clerk of the Commissioners Court of Erath County, Texas, at the time and place heretofore set forth. DATED at Stephenville, Texas, this 12th day of August, 2024.

ATTESTED BY: GWINDA JONES, Erath County Clerk

A handwritten signature in black ink, appearing to read "Gwinda Jones", is written over a horizontal line.